

Prepare your operation.

Use this checklist to introduce Tap to Pay on iPhone in Driver Anywhere for iOS. Start with a small group of drivers and approved in-person payment scenarios.

Required: LA Pay gateway + operator activation + driver payment permission + latest Driver Anywhere for iOS on a compatible iPhone.

Off by default: Company Preferences > Driver Anywhere > Allow Tap to Pay.

☐ **Confirm account and device readiness.**

Use LA Pay; other gateways do not support this feature. Check compatible devices and account-specific terms with Support.

☐ **Enable the company setting and driver permissions.**

Turn on Allow Tap to Pay. Give each participating driver permission to process payments, then update Driver Anywhere for iOS.

☐ **Choose the trips that fit.**

Use the feature when an approved payment is due and the responsible payer is present. Keep prepaid, corporate, event and affiliate billing instructions intact.

☐ **Train the payment conversation.**

Review the payer, trip amount, any voluntary gratuity and the final total. Check whether gratuity is already included.

☐ **Run a controlled pilot.**

Use a permitted test or authorized live transaction to check the final result, standard receipt and office records. Do not request a protected payment-screen capture.

☐ **Set a fallback and measure the results.**

Define what drivers should do for declined or unclear payments. Track successful payments, follow-up time and passenger/driver feedback.

Measure value without overstating savings.

Compare equivalent trip types before and after the pilot. Staff time freed is capacity, not automatically payroll savings. Record actual reader costs avoided and incremental fees or training costs separately.

Pilot dates: _____ Drivers: _____

Owner: _____ Review date: _____

Complete the payment.

Use this sequence only when an authorized in-person payment is due. Initiate payment while safely parked.

Before you begin: your operator must use LA Pay and enable the feature. You must have payment-processing permission and a compatible iPhone running the latest Driver Anywhere for iOS.

- ☐ **1. Confirm who should pay.**
Check the booking instructions and amount due. Do not collect again for a trip that has already been paid or belongs on an invoice.
- ☐ **2. Select the payment option.**
Open the payment flow in Driver Anywhere and choose the on-screen TAP TO PAY button.
- ☐ **3. Review the complete total.**
Confirm the amount and any voluntary gratuity with the payer before selecting MAKE PAYMENT. Check whether gratuity is already included.
- ☐ **4. Present your iPhone.**
Ask the payer to hold a supported contactless card, smartphone or smartwatch near the indicated area. Follow the on-screen instructions until the payment method has been read.
- ☐ **5. Verify the final transaction result.**
Wait for processing and confirm that Driver Anywhere shows a successful transaction. The receipt is the same as for any other transaction.

A card read is not a payment approval.

If payment is declined or the result is unclear, check the transaction with your office or Support before trying again. Follow your approved fallback process.

Suggested wording

“Your total is [amount]. You can pay with a supported contactless card or mobile wallet. Please review the amount, then hold your card or device near my iPhone when prompted.”

Office contact: _____

Basis: Limo Anywhere release notes and Product confirmations supplied October 20, 2026. Pilot, training and measurement steps are recommended operating practices, not additional software features.